



Brighton & Hove City Council

COMMITTEE WORK PROGRAMME Edition 07

KING'S HOUSE
GRAND AVENUE
HOVE
BN3 2LS
www.brighton-hove.gov.uk

Published December 2015

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Kings House, Grand Avenue, Hove, BN3 2LS, or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for December 2015				
POLICY & RESOURCES COMMITTEE - 4.00PM BRIGHTELM CENTRE				
47323	<p>Council Tax Reduction Review <i>All Committee Decisions</i> The Council is required to review its Council Tax Reduction Scheme each year. This report sets out that review.</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: John Francis Tel: 01273 291913</p>
49024	<p>Treasury Management Policy Statement 2015/16 (including Annual Investment Strategy 2015/16) – Mid Year Review <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246</p>
49022	<p>Performance Update Report Q2 - 2015-16 <i>All Committee Decisions</i> Half year performance update to P&R via ELT</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Andy Edwards Tel: 01273 296823</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48962	<p>Budget Planning & Resource Update - Integrated Service and Financial Plan initial proposals 2016/17 - 2019/20 <i>All Committee Decisions</i> Update on the budget and resource projections since the July 2015 report including the Integrated Service and Financial Plans initial proposals 2016/17 - 2019/20</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242</p>
48614	<p>Targeted Budget Management (TBM) 2015/16 Month 7 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
48880	<p>Support Functions Review <i>All Committee Decisions</i> This report updates the P&R Committee on the Support Functions Review following the report to June's committee.</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of:</p> <p>Report Author:</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49805	<p>Committee Time Table 2016-17 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Chief Executive</p> <p>Report Author: Mark Wall Tel: 01273 291006</p>
49875	<p>Procurement of Cash in Transit Services <i>All Committee Decisions</i></p> <p>Procurement and award of a contract for cash in transit and ancillary services</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of:</p> <p>Report Author: Jane Strudwick Tel: 01273 291255</p>
50125	<p>New England House & Longley Industrial Estate <i>All Committee Decisions</i></p> <p>Seeking support for a development partnership with Arcus to secure the refurbishment of New England House in conjunction with the wider redevelopment of the adjacent Longley Industrial Estate.</p> <p><i>Wards affected: St Peter's & North Laine</i></p>	3 Dec 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Alan Buck Tel: 01273 292287</p>
50090	<p>Construction Consultancy Framework Agreement <i>All Committee Decisions</i></p> <p>Seeking approval to set up a corporate framework for construction related consultancy.</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Amy Wilkinson Tel: 01273 291811</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50075	<p>Corporate Procurement of Renewable Energy Supplies <i>All Committee Decisions</i></p> <p>The report explains the decision made under urgency powers to switch from a renewable to a standard tariff for the council's main corporate electricity supply contracts due to the imposition of the Climate Change Levy to renewable supplies from July 2015.</p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Andrew Batchelor Tel: 01273 291441, Angela Dymott Tel: 01273 291450</p>
49654	<p>Review of Provision of Public Toilets and Plan for Future Provision <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Executive Director for Environment, Development & Housing, Executive Director for Finance & Resources</p> <p>Report Author: Jan Jonker Tel: 01273 294722</p>
50297	<p>Life Events Fees and Charges for 2015/16 / 2016/17 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Head of Law (Monitoring Officer)</p> <p>Report Author: Paul Holloway Tel: 01273 292005</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50403	<p>New England House & Longley Industrial Estate <i>All Committee Decisions</i> Part 2 report with commercially-sensitive information not included in Part 1 report.</p> <p><i>Wards affected: St Peter's & North Laine</i></p>	3 Dec 2015		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Alan Buck Tel: 01273 292287</p>
50447	<p>Stanmer Park Programme and Funding Update <i>All Committee Decisions</i> To update the Committee on the Stanmer Park Programme, in particular in relation to: (i) The Parks for People Heritage Lottery Application (ii) Proposals for the redevelopment of Home Farm. Committee approval is sought for: (i) Further developing funding opportunities identified for Home Farm (ii) Match funding for the HLF Parks for People Bid.</p> <p><i>Wards affected:</i></p>	3 Dec 2015		<p>Report of: Executive Director for Environment, Development & Housing, Executive Director for Finance & Resources</p> <p>Report Author: Angela Dymott Tel: 01273 291450, Jan Jonker Tel: 01273 294722</p>
50570	<p>Transitional Officer Arrangements for Finance & Resources Functions <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Dec 2015		<p>Report of: Head of Law (Monitoring Officer)</p> <p>Report Author: Abraham Ghebre-Ghiorghis Tel: 01273 291500</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HEALTH & WELLBEING BOARD - 4.00PM BRIGHTHELM CENTRE				
49048	<p>Joint Strategic Needs Assessment (JSNA) update <i>Health & Wellbeing Board</i> This item will update on needs assessments published and in progress in 2015/16, the 2014 JSNA summary updates, and suggest the programme for needs assessments for 2016/17 for approval by the Board.</p> <p><i>Wards affected: All Wards</i></p>	15 Dec 2015		<p>Report of: Director of Public Health</p> <p>Report Author: Kate Gilchrist Tel: 01273 290457</p>
Decisions Anticipated for January 2016				
POLICY & RESOURCES COMMITTEE - 4.00PM BRIGHTHELM CENTRE				
49018	<p>Council Tax Base 2016/17 <i>All Committee Decisions</i> Agree the council tax base for 2016/17</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Heather Bentley Tel: 01273 291244, James Hengeveld Tel: 01273 291242</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49012	<p>Business Rates Retention forecast 2016/17 <i>All Committee Decisions</i> Calculate the business rates income for 2016/17 and approve the NNDR1 2016/17 form</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Heather Bentley Tel: 01273 291244, James Hengeveld Tel: 01273 291242</p>
49348	<p>Procurement for Home Care Contract <i>All Committee Decisions</i> This report outlines the recommendations for the new home care (domiciliary) contract.</p> <p><i>Wards affected: All Wards</i></p>	2 Feb 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Edward Barfoot Tel: 01273 291391, Jane MacDonald Tel: 01273 295038</p>
49870	<p>Workforce Equalities Report 2014/15 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Liz Boswell Tel: 01273 291307, Sue Moorman Tel: 01273 293629, Felicity Scanlon Tel: 01273 291306</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50307	<p>Subordinated Loan for East Sussex Credit Union <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2016		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Michelle Pooley Tel: 01273 295053</p>
50569	<p>Park Wall Farm - Letting Proposal <i>All Committee Decisions</i></p> <p>Having recently obtained vacant possession of Park Wall farm the council proposes to market the land for local food production.</p> <p><i>Wards affected:</i></p>	21 Jan 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jessica Hamilton Tel: 01273 291461</p>
50474	<p>Procurement of Temporary Accommodation - Framework <i>All Committee Decisions</i></p> <p>To qualify providers to procure and manage self contained units for use as long term temporary accommodation, outside the Greater Brighton Area. We would seek to procure accommodation within an hour's travelling time of the city by public transport.</p> <p><i>Wards affected:</i></p>	21 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Sylvia Peckham Tel: 01273 293318</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50751	<p>Proposed New Grievance and Disputes Procedure <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2016		<p>Report of: Chief Executive</p> <p>Report Author: Parul Chatterjee</p>
50716	<p>Procurement of the Primary & Special School Meals Contract <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2016		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Richard Barker, Susie Haworth Tel: 01273 293590, Claire King Tel: 01273 293516, Andrea Weller Tel: 01273 293526</p>
50686	<p>Pay and Reward Strategy <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Sue Moorman Tel: 01273 293629, Katie Ogden Tel: 01273 291299, Felicity Scanlon Tel: 01273 291306</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50684	<p>Legal Services – Orbis Public Law <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2016		<p>Report of: Head of Law (Monitoring Officer)</p> <p>Report Author: Abraham Ghebre-Ghiorghis Tel: 01273 291500</p>
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
50746	<p>School Admission Arrangements 2017/18 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2016		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Richard Barker, Saul Johnston, Claire King Tel: 01273 293516, Andrea Weller Tel: 01273 293526</p>
50743	<p>The Alignment of INSET Days and the Pattern of School Holidays <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2016		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Richard Barker, Claire King Tel: 01273 293516, Andrea Weller Tel: 01273 293526</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50742	<p>Children's Services Fees and Charges 2016/17 <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	11 Jan 2016		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Paul Brinkhurst Tel: 01273 293439, Louise Hoten Tel: 01273 293440, Claire King Tel: 01273 293516</p>
AUDIT & STANDARDS COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
50557	<p>Strategic Risk MAP Focus: SR10 Information Governance Management; SR22 Modernising the Council; and SR24 Welfare Reform <i>All Committee Decisions</i></p> <p>This report enables the Audit & Standards Committee to exercise their overview of the risk management process. The report focuses on three Strategic Risks, and ask questions of the Risk Owners who will attend the meeting.</p> <p><i>Wards affected: All Wards</i></p>	12 Jan 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>
50694	<p>Annual Surveillance Report 2015 <i>All Committee Decisions</i></p> <p>Report outlining the surveillance activity undertaken by the Council during the last year and reporting on the audit of the Office of the Surveillance Commissioners in June 2015.</p> <p><i>Wards affected: All Wards</i></p>	12 Jan 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jo Player Tel: 01273 292488</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HOUSING & NEW HOMES COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
49719	<p>Tenants' Mutual Exchange Incentive Scheme <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	13 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Ododo Dafe Tel: 01273 293201</p>
49662	<p>Housing Revenue Account Budget and Investment Programme 2016/17 and Medium Term Financial Strategy <i>All Committee Decisions</i></p> <p>Housing Revenue Account budget Revenue and capital programme report for 2016/17 which will include a MTFS. The report will also include rent setting recommendations. The report will be presented Housing and New Homes Committee for recommendation for approval by Policy & Resources Committee. This will then go to full council</p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing, Executive Director for Finance & Resources</p> <p>Report Author: Susie Allen Tel: 01273 295113, Monica Brooks Tel: 01273 292279, Sue Chapman Tel: 01273 293105</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50559	<p>Welfare Reform Changes <i>All Committee Decisions</i> The report summarises the upcoming national changes to welfare benefits. It has a particular focus on Universal Credit, which will be introduced to the Brighton and Hove area from December 2015.</p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2016		<p>Report of:</p> <p>Report Author: Ododo Dafe Tel: 01273 293201</p>
50532	<p>Housing Management Performance Report Quarter 2 2015/16 <i>All Committee Decisions</i> This Housing Management Performance Report covers the second quarter of the financial year 2015/16.</p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Tom Matthews Tel: 01273 293234</p>
50749	<p>Private Sector Housing (PSH) Discretionary Licensing Update <i>All Committee Decisions</i> This report requests permission to procure consultants to examine the evidence for direct market intervention to support the introduction of Selective Licensing of all private rented homes to ensure they are managed effectively and are in a fit condition.</p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Martin Reid Tel: 01273 93321, Andy Staniford Tel: 01273 293159</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
-----	----------------	----------------	--------------	-------------------------------

ECONOMIC DEVELOPMENT & CULTURE COMMITTEE - 4.00PM JUBILEE LIBRARY

45330	<p>Update of Developer Contributions Technical Guidance <i>All Committee Decisions</i> In order to reduce the impact of a new development and to make sure it does not place additional pressure on existing infrastructure such as roads, health or council services, the council's planning officers may seek appropriate contributions from the developer.</p> <p>This report recommends the adoption of updated guidance on when and how developer contributions are sought in relation to development proposals.</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Debra May Tel: 01273 292295</p>
50416	<p>Pride 2016 <i>All Committee Decisions</i> Plans for Brighton Pride events in 2016.</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2016		<p>Report of: Assistant Chief Executive</p> <p>Report Author: David Humphreys Tel: 01273 290555</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50515	<p>Fees & Charges 2016/17 - Assistant Chief Executive Directorate <i>All Committee Decisions</i> A report on the proposed fees & charges for ACE Directorate including Libraries, Outdoor Events, Sports Facilities, Seafront and Venues</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2016		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Toby Kingsbury Tel: 01273 292701, Ian Shurrock Tel: 01273 292084</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
50039	<p>Pedal Cycle Parking Places (Phase 2) <i>All Committee Decisions</i> TRO objections/support summary and request to proceed with implementation.</p> <p><i>Wards affected: East Brighton; Hanover & Elm Grove; Queen's Park; Regency</i></p>	19 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Abby Hone Tel: 01273 290390</p>
50239	<p>Traveller Service Waste Contract Procurement <i>All Committee Decisions</i> Report requesting permission to initiate a tender to provide the removal of waste from unauthorised encampments and cleansing services at Horsdean Traveller Site</p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50445	<p>Permission to Consult on Stanmer Park Transport Options <i>All Committee Decisions</i> This report sets out proposals to manage transport and parking in Stanmer Park and seeks committee approval to consult on them to inform final recommendations which will be brought back to this committee.</p> <p><i>Wards affected:</i></p>	19 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jan Jonker Tel: 01273 294722</p>
50554	<p>Disabled Bay Traffic order <i>All Committee Decisions</i> The Parking Infrastructure Team receives a number of requests for the introduction and removal of disabled bays within the Controlled Parking Zones and outside these areas. These amendments often improve accessibility for disabled people by providing disabled parking bays.</p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Charles Field Tel: 01273 293329</p>
50461	<p>Parking schemes – consultation work. <i>All Committee Decisions</i> This report outlines the result of recent consultations and the way forward for parking schemes in the Hollingbury Road / Ditchling Gardens, Hanover & Elm Grove and Fiveways areas</p> <p><i>Wards affected: East Brighton; Hanover & Elm Grove; Hollingdean & Stanmer; Preston Park; Queen's Park</i></p>	19 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Charles Field Tel: 01273 293329</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49564	<p>Brighton Station taxi provision <i>All Committee Decisions</i> Permission to consult on taxi provision in the vicinity of Brighton Station</p> <p><i>Wards affected: St Peter's & North Laine</i></p>	19 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Tom Campbell Tel: 01273 293328</p>
50740	<p>Fees and Charges 2016/17 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Steven Bedford Tel: 01273 293047</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM SOUTH PORTSLADE COMMUNITY CENTRE				
Decisions Anticipated for February 2016				
POLICY & RESOURCES COMMITTEE - 4.00PM BRIGHTHELM CENTRE				
48616	<p>Targeted Budget Management (TBM) 2015/16 Month 9 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>11 Feb 2016</p> <p>11 Feb 2016</p>		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>
49392	<p>Capital Resources and Capital Investment Report 2016/17 <i>All Committee Decisions</i> Recommend to Budget Council a capital resources and capital investment programme for 2016/17</p> <p><i>Wards affected: All Wards</i></p>	<p>11 Feb 2016</p>		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Rob Allen Tel: 01273 291245, James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49383	<p>General Fund Revenue Budget & Council Tax 2016/17 <i>All Committee Decisions</i> Recommend to Budget Council a General Fund Revenue Budget and Council Tax for 2016/17</p> <p><i>Wards affected: All Wards</i></p>	11 Feb 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Heather Bentley Tel: 01273 291244, Jeff Coates Tel: 01273 292364, James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104</p>
OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
48431	<p>Public Toilets Scrutiny Panel Monitoring Report <i>All Committee Decisions</i> Second monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Jan Jonker Tel: 01273 294722</p>
48429	<p>Short Term Holiday Lets Panel Monitoring <i>All Committee Decisions</i> First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Tim Nichols Tel: 01273 292163</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48427	<p>Children with Autism Scrutiny Panel Monitoring <i>All Committee Decisions</i> First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Regan Delf Tel: 01273 293504</p>
49160	<p>Update on Mental Health Service Provision in Brighton and Hove <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Kath Vlcek Tel: 01273 290450</p>
49158	<p>Musculoskeletal Contract update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Kath Vlcek Tel: 01273 290450</p>
48418	<p>Trans Equalities Scrutiny Panel Monitoring <i>All Committee Decisions</i> Third monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Emma McDermott Tel: 01273 296805</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
49587	<p>Update on Sussexwide Stroke Services <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Assistant Chief Executive</p> <p>Report Author: Kath Vlcek Tel: 01273 290450</p>
48421	<p>Adults with Autism Scrutiny Panel Monitoring <i>All Committee Decisions</i> Third monitoring report</p> <p><i>Wards affected: All Wards</i></p>	3 Feb 2016		<p>Report of: Executive Director for Adult Services</p> <p>Report Author: Anne Hagan Tel: 01273 296370</p>
50468	<p>Adult Social Care Scrutiny Monitoring Report <i>All Committee Decisions</i> All Committee Decisions</p> <p>Wards affected: All Wards</p> <p><i>Wards affected:</i></p>	3 Feb 2016		<p>Report of:</p> <p>Report Author:</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions Anticipated for March 2016				
POLICY & RESOURCES COMMITTEE - 4.00PM BRIGHTHELM CENTRE				
49028	<p>Annual Investment Strategy 2016/17 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246</p>
49026	<p>Treasury Management Policy Statement 2016/17 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	<p>17 Mar 2016</p> <p>17 Mar 2016</p>		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
43680	<p>Shoreham Harbour Joint Area Action Plan - Submission <i>All Committee Decisions</i> A joint area action plan for the regeneration of Shoreham Harbour has been produced by the City Council along with Adur District and West Sussex County Councils. The Plan is at the stage now where there is requirement under planning legislation for it to be agreed by Policy & Resources Committee/Council before submission to the Planning Inspectorate for public examination.</p> <p><i>Wards affected: South Portslade; Wish</i></p>	17 Mar 2016 24 Mar 2016		Report of: Report Author:
49974	<p>Pay Policy Statement 2016/17 <i>All Committee Decisions</i> Statutory annual publication under the Localism Act 2011 outlining the councils policies on what it pays it's employees, and what additional payments are available.</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016 24 Mar 2016		Report of: Report Author:
50564	<p>Planned Maintenance Budget Allocation 2016/17 and programme of works for the council's operational buildings <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016		Report of: Executive Director for Finance & Resources Report Author: Angela Dymott Tel: 01273 291450

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50562	<p>Asset Management fund 2016/17 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Angela Dymott Tel: 01273 291450</p>
HOUSING & NEW HOMES COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
50583	<p>Housing Management Performance Report Quarter 3 2015/16 <i>All Committee Decisions</i></p> <p>This Housing Management Performance Report covers the third quarter of the financial year 2015/16.</p> <p><i>Wards affected: All Wards</i></p>	2 Mar 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Tom Matthews Tel: 01273 293234</p>
50427	<p>Fuel Poverty and Affordable Warmth Strategy for Brighton & Hove <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	2 Mar 2016		<p>Report of: Director of Public Health, Executive Director for Environment, Development & Housing</p> <p>Report Author: Miles Davidson Tel: 01273 293150</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
LICENSING COMMITTEE - 3.00PM FRIENDS MEETING HOUSE				
50704	<p>Late Night Levy Consultation <i>All Committee Decisions</i> Committee decide whether to instruct officers to proceed with the formal consultation to raise the late night levy</p> <p><i>Wards affected: All Wards</i></p>	3 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Jean Cranford Tel: 01273 292550, Jim Whitelegg Tel: 01273 292438</p>
50702	<p>Statement of Licensing Policy <i>All Committee Decisions</i> Update committee on responses and proposed final SOLP. End of consultation 5th Jan so tight turn around or delay till next committee??</p> <p><i>Wards affected: All Wards</i></p>	3 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Jean Cranford Tel: 01273 292550, Jim Whitelegg Tel: 01273 292438</p>
50700	<p>Gambling Policy <i>All Committee Decisions</i> Submit draft policy and local area action plan</p> <p><i>Wards affected: All Wards</i></p>	3 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Jean Cranford Tel: 01273 292550, Jim Whitelegg Tel: 01273 292438</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
50698	<p>Annual report work of the Licensing Authority <i>All Committee Decisions</i> A report to update the committee on the range of work undertaken by the Licensing Authority in 2015/16</p> <p><i>Wards affected:</i></p>	3 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Jean Cranford Tel: 01273 292550, Jim Whitelegg Tel: 01273 292438</p>
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 4.00PM FRIENDS MEETING HOUSE				
AUDIT & STNADARDS COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
ECONOMIC DEVELOPMENT & CULTURE COMMITTEE 4.00PM - JUBILEE LIBRARY				
NEIGHBOURHOODS, COMMUNITIES & EQUALITIES COMMITTEE - 4.00PM VALLEY SOCIAL CENTRE, WHITEHAWK				
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
50671	<p>Health & Safety Service Plan 2016-17 <i>All Committee Decisions</i> Section 18(4) of the Health & Safety at Work etc. Act 1974 imposes a duty on every local authority to make adequate arrangements for the enforcement within their area of the relevant statutory provisions for which they are responsible, and to perform those duties in accordance with guidance issued by the HSE. The Health & Safety Service Plan proposed for approval will assist the council in discharging its section 18 duties.</p> <p><i>Wards affected: All Wards</i></p>	15 Mar 2016		<p>Report of: Director of Public Health</p> <p>Report Author: Roy Pickard Tel: 01273 292145</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HEALTH & WELLBEING BOARD - 4.00PM BRIGHTHELM CENTRE				
OVERVIEW & SCRUTINY COMMITTEE - 4.00PM PORTSLADE TOWN HALL				
48435	<p>Social Value Scrutiny Panel Monitoring <i>All Committee Decisions</i> First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	23 Mar 2016		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Cliff Youngman Tel: 01273 291408, Andy Witham Tel: 01273 291498</p>
48433	<p>Private Sector Housing Scrutiny Panel Monitoring <i>All Committee Decisions</i> First monitoring report</p> <p><i>Wards affected: All Wards</i></p>	23 Mar 2016		<p>Report of: Executive Director for Environment, Development & Housing</p> <p>Report Author: Martin Reid Tel: 01273 93321</p>
ITEMS PREVIOUSLY LISTED IN THE COMMITTEE WORK PROGRAMME BUT NOW WITHDRAWN OR DEFERRED FOR THE REASONS STATED				
48820	<p>Valley Gardens: Approval to progress the Project <i>All Committee Decisions</i> Approvals associated with progressing the Valley Gardens project from Developed Design Stage.</p> <p><i>Wards affected: All Wards</i></p>			<p>Report of:</p> <p>Report Author:</p>

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
48818	<p>Valley Gardens: Approval to appoint a Landscape Contractor <i>All Committee Decisions</i> Due to contract value, Policy & Resources Committee approval is required before the process of appointing a Landscape Contractor to implement elements of the Valley Gardens works can commence.</p> <p><i>Wards affected: All Wards</i></p>			<p>Report of:</p> <p>Report Author:</p>
48095	<p>Playing Field at Old Shoreham Road: proposed shared use arrangement <i>All Committee Decisions</i> This report proposes an arrangement to ensure safe shared use by school and college pupils and students and by the community of playing fields at Old Shoreham Road owned in part by the City Council and in part by Brighton, Hove and Sussex Sixth Form College (BHASVIC)</p> <p><i>Wards affected: Goldsmid; Hove Park</i></p>	3 Dec 2015		<p>Report of: Executive Director for Children's Services</p> <p>Report Author: Michael Nix Nix Tel: 01273 290732</p>